

Application for "HIRING THROUGH DEPARTMENT OF EMPLOYMENT"

Date.....

Nb.....

1. I, the undersigned (Name-Surname).....
 Address.....
 Tel: Fax: E-mail:.....
2. Company / Employer's Name.....
 Address.....
 Tel: Fax: E-mail:.....
 Type of Business.....
 Total of Thai employee in the company presently.....

3. Documentation Required

- ☐ 1. Power of Attorney
- ☐ 2. Letter of Demand (To Minister Counsellor(Labour), Office of Labour Affairs, Royal Thai Embassy)
- ☐ 3. A copy of Contract of Employment
- ☐ 4. A copy of Certificate of Company Registration
- ☐ 5. A copy of License of Thai's Recruitment Agency
- ☐ 6. Proposal of Project
- ☐ 7. A copy of BUR / LPA / Foreign Workers License/Quota
- ☐ 8. A copy of approval letter from the Immigration and National Registration Department
- ☐ 9. A copy of Employee's passport

REMARKS:

1. Certifies documents 1 – 3 & 8 at Magistrate Court, Ministry of Foreign Affairs (MAF) and Royal Thai Embassy (Consular Section).
2. Photocopy of documents another two set.

Signature.....
 (.....)

Official Notes:.....
